



Figure Skating Club of Birmingham

1221 Bowers Street | PO Box 1141 | Birmingham, Michigan 48013-9998

2018-2019 Season Registration

August 13, 2018

communications@birminghamfsc.com

birminghamfsc.com



Figure Skating Club of Birmingham

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Dear FSCB Families,

We hope you are well and enjoying your summer. We extend a warm welcome to our newest members for the 2018-2019 season, and look forward to seeing our returning families. Attached you will find the Club's registration form and payment procedures, ice calendar and session times, and drop-in session information.

As you will notice from this year's registration form, the cost to contract Club ice has increased this season. Please understand, the City of Birmingham has raised the ice fee it charges the Club by 22% this year. The Club's Board of Directors voted and approved to raise contract ice fees for families by 11%. The shortfall will need to be made up through the Club's fundraising efforts. It is important for all Club families to assist in these efforts in order to maintain a viable and active Figure Skating Club. Please look for more information soon about fundraising and sponsorship opportunities.

Below are a few updates and highlights for the upcoming season:

BOARD OF DIRECTORS

- President - Christine Shin (christinejshin@yahoo.com)
- Vice President /Safe Sport Compliance Officer - Amy Conti (conti.amy@gmail.com)
- Treasurer- Josh Kramer (joshuajkramer@yahoo.com)
- Secretary - Kandise Everett (kandise76@yahoo.com)
- Member-at-Large - Dawn Crowley (dawncrowley77@gmail.com)
- Membership Chair - Contessa Denha (contessadenha@hotmail.com)
- Communications Chair - Tammy Pereira (tpereira123@gmail.com)
- Test Chair - Molly Mercurio (molly@mollycoddle.com)

Monthly Board of Directors Meetings - held at the ice arena. The monthly agenda will be published on our web site.

New Harness - This summer, a new skating harness was installed. We are excited to have our skaters try it out!

Upgraded sound system - We have also made updates and improvements to the Club's sound system. We will be scheduling a training session for our coaches in the coming weeks.

Save the Date!

- **Holiday Extravaganza - Saturday, December 15, 2018**

The "Holiday Extravaganza" will be our highlighted fundraiser for the season. We will be sending more information to the coaching staff and members soon. Spread the word to your friends and family.

Volunteering - Our Club has introduced a new volunteer program---please look for more information about upcoming volunteer opportunities soon!

Fundraising - We will institute a variety of fundraisers throughout the year. More information to follow.

Ice Monitors - We will continue to offer a monetary reimbursement to our volunteer ice monitors - or - offer a drop in session for every 2 sessions monitored. To be an ice monitor, please contact the Vice President.

Registration for Contracting Ice - Please note the following:

- Two session minimum
- Skaters may contract a third session and divide it into two 15 minute sessions, adding (before or after) onto the first two sessions.
- Unlimited Ice Plan - Best value! Eliminate the necessity to write multiple checks for drop in sessions and cards.



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Registrations must be returned (postmarked) by August 28th. Please feel free to contact conti.amy@gmail.com if you have any questions or concerns.

As always, suggestions and feedback can be sent to the club email box, communications@birminghamfsc.com. We look forward to meeting each of you. Until the season commences, we wish your families a wonderful and safe summer.

Best wishes,

FSCB Board of Directors



2018-2019 Season Calendar

The following ice sessions are available throughout the FSCB season, Tuesday, September 4th – Thursday, April 20th.

SEPTEMBER							OCTOBER							NOVEMBER						
S	M	T	W	Th	Fri	Sat	S	M	T	W	Th	Fri	Sat	S	M	T	W	Th	Fri	Sat
						1		1	2	3	4	5	6					1	2	3
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23/30	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	

DECEMBER							JANUARY							FEBRUARY						
S	M	T	W	Th	Fri	Sat	S	M	T	W	Th	Fri	Sat	S	M	T	W	Th	Fri	Sat
						1			1	2	3	4	5						1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23/30	24/31	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28		

MARCH							APRIL						
S	M	T	W	Th	Fri	Sat	S	M	T	W	Th	Fri	Sat
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23							
24/31	25	26	27	28	29	30							

SCHEDULE	SESSION	START	END
Monday	101	4:30	5:00
	102	5:00	5:30
	103	5:30	6:00
	104	6:00	6:30
Tuesday	201	4:30	5:05
	202	5:05	5:40
	203	5:40	6:10
Wednesday	301	4:30	5:10
	302	5:10	5:45
	303	5:45	6:20
Thursday	401	4:30	5:00
	402	5:00	5:30
	403	5:30	6:00
	404	6:00	6:30

STANDING RULES FOR ICE USAGE

1. Skaters must check in with the ice monitor on duty. Skaters and families acknowledge the ice monitor has the authority to act on behalf of Club to ensure safety and promote harmony.
2. Skating levels comparable to Learn to Skate / Basic Skill 7 or above may skate unaccompanied by a coach / instructor. Skaters below must be accompanied by an FSCB coach / instructor while on Club ice.
3. Skaters may move their contracted ice session within the same day at no extra cost. Skaters choosing to move their contracted day / time will do so by completing a "Change Request".
4. "Change Request" - Skaters choosing to move to a nother day / time, may do so once per season at no extra cost. Subsequent changes subject to a \$20 processing fee.
5. Siblings may substitute for one another, as long as both siblings have contracted the same amount of sessions.
6. Drop-In skaters must pay for ice at the time of use.
7. FSCB reserves the right to limit the number of skaters to 20 skaters per session.
8. FSCB Reserves the right to cancel a session for the season based on low usage.
9. FSCB reserves the right to cancel contracted skaters upto 5 ice sessions and reimburses skaters with drop-in sessions with exception to "UNLIMITED" skaters.
10. FSCB reserves the right to cancel up to 5 sessions without reimbursement to "UNLIMITED" skaters. The 6 and subsequent sessions will be reimbursed at a per session rate as determined by the FSCB Board of Directors.

STANDING RULES FOR ICE USAGE - NON MEMBERS

Skaters must present current US Figure Skating membership.

Skaters may drop in up to 3 sessions per season without a FSCB membership.

Skaters must sign "Waiver of Participation" and Present Payment: \$15.00 / session

Payment accepted by CHECK or PAYPAL Figure Skating Club of Birmingham



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2018-2019 Sessions

SCHEDULE	SESSION	START	END
Monday	101	4:30	5:00
	102	5:00	5:30
	103	5:30	6:00
	104	6:00	6:30
Tuesday	201	4:30	5:05
	202	5:05	5:40
	203	5:40	6:10
Wednesday	301	4:30	5:10
	302	5:10	5:45
	303	5:45	6:20
Thursday	401	4:30	5:00
	402	5:00	5:30
	403	5:30	6:00
	404	6:00	6:30

All sessions are "General" – All levels of skaters. Freestyle, Dance and Moves allowed.

LOCATION

Birmingham Ice Sports Arena
2300 East Lincoln
Birmingham, Michigan 48009



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CLUB MEMBERSHIP

As a prerequisite to contracting ice with FSCB, skaters must have a current (July 1, 2018–June 30th, 2019) U.S. Figure Skating membership. Annual membership includes compliance to the SafeSport Statement and the “U.S. Figure Skating Member Code of Conduct (GR 1.02). To contract ice, skaters must also have a FSCB “home club” or “second club” membership. By-Laws and Standing Rules for the Club are located on our web-site.

Skaters are also required to have on file:

- “Waiver and Release” signed and returned.
- “Code of Conduct (Skater and Parent) signed and returned
- “Concussion Form”
- “Media Release” completed

In the event that you require a Club membership, please complete the **Membership Form**, located on the web-site, and submit it along with your registration and payment.

REGISTRATION

Coaches and skaters should discuss their availability and choose the ice sessions accordingly.

FSCB reserves the right to limit the number of skaters per session, and/or cancel sessions based on usage. In the unlikely event this should occur, you will be contacted to discuss alternatives. Registrations will be processed in the order in which they are received.

CHANGING SESSIONS

As it can be difficult to predict your schedules relative to the ice season, the Club’s **Change Request** policy is as follows:

- *Additional sessions: processed free of charge.*
- *Deleting sessions: skaters are responsible for contracted ice time at the time of registration. No refunds are provided.*
- *Changing sessions: First change processed free of charge. Subsequent changes will be issued a \$20 processing charge. Change requests are available at our web-site.*
- *Substituting sessions – Siblings only: Siblings on the same rate plan may substitute for each other.*
- *Moving sessions (same day) a skater is allowed to “move” their session to any session on the day of contracted ice at no charge by informing the ice monitor at check-in. If you would like to permanently change the session, a Change Request Form must be submitted.*

A **completed registration** packet is considered as follows.

1. Registration Sheet (signed) - including Emergency information
2. Payment – Check made payable to “Figure Skating Club of Birmingham “

Please note – all registrations must have a current club membership, including Waiver release, Concussion Form, Codes of Conduct, Media release, and payment. For more information, please visit our web-site, or contact the membership chair.

Completed registration packets can be returned (postmarked) by August 28, 2018. Please mail your registration to:

FSCB – Registration
Amy Conti



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1795 Hazel Street
Birmingham, MI 48009

Registrations postmarked after August 28th for renewing members will be assessed a \$25 late fee.

REGISTRATION PAYMENT

As the Figure Skating Club of Birmingham (FSCB) purchases the ice time from the City of Birmingham and is legally bound by contract for the payment of the ice for the entire season, FSCB requires its contracting members to commit for the full Season Rate. Commitments are non-refundable.

The payment for contracting ice plus processing fee, is due upon registration. Members may opt to pay the Season Rate in full or five installments. If selecting payment installments, payments are due as follow:

With registration	10/01/2018	11/01/2018	01/01/2019	02/01/2019
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Payment received after the 10th calendar of the installment months will be subject to a \$25 late fee. FSCB will not be issuing a bill or payment reminder prior to the due date. Members with more than two late payments during the season will be denied the monthly payment plan for the following season. Payment will be due in full for the subsequent year.

INDEBTEDNESS

Skaters must be in “**Good Standing**” to participate in U.S. Figure Skating testing, competitions and sanctioned events.

Any member in arrears for any indebtedness beyond ten (10) days past the due date shall be considered delinquent. Such member shall be notified that all skating privileges are denied. For more information regarding indebtedness, please consult section 8.4 of the By-Laws.

Drop-In Cards / Drop-in Session

Drop-In Cards are available for purchase at the time of registration or throughout the season from the Ice Monitor on duty. Cards are kept in the Drop-In book, under the care of the Ice Monitor. Only checks are accepted for the purchase of Drop-In Cards and Sessions.

Rates: \$15.00 per session for non-registered/contracted skaters
 \$9.00 per session for registered/contracted skaters (2 or more session per week)
 \$45.00 for a drop-in card (5 sessions) kept on file with ice monitor

Drop-in cards are valid for the duration of the current season. Unused drop-in cards may carry forward to the following season, however, a skater must have an active membership.

Non-Member Policy: The FSCB welcomes all US Figure Skating members with an active membership and in “Good Standing” to join a season session. Skaters must adhere to the Waiver and Release policy. Skaters must be logged into the Guest Book and may drop-in up to 3 sessions per season. Subsequent drop-ins require a club membership.

Returned Checks

There will be a \$15.00 service charge on all returned checks. If a skater has two checks returned within the same skating season, only cashiers checks or certified checks will be accepted.



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Payment Address

All payments should be mailed to:

FSCB – Treasurer
Josh Kramer
1688 Cole St
Birmingham, MI 48009



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Figure Skating Club of Birmingham (birminghamfsc.com) Registration Form 2018-2019 Season (September 4, 2018 - April 18, 2019)

SKATER NAME	US FIGURE SKATING NUMBER
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SKATING LEVEL: MOVIE IN THE RING / REEVELE
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PRIMARY EMAIL / SECONDARY EMAIL

PARENT / GUARDIAN NAME / PHONE#

FSCB PRIMARY & SECONDARY COACH

PARENT / GUARDIAN NAME / PHONE#

INSTRUCTIONS
 1. Select the Desired Sessions below (2 session minimum)
 2. If selecting 3 Sessions, the third session may be divided by adding 15 minutes before or after the first two registered sessions. Desired start / end times must fall within the daily FSCB session schedule. If you would like to take advantage of this option, please mark the desired start / end time to the SCHEDULE below.

SCHEDULE	SESSION	START	END
Monday	101	4:30	5:00
	102	5:00	5:30
	103	5:30	6:00
	104	6:00	6:30
Tuesday	201	4:30	5:05
	202	5:05	5:40
	203	5:40	6:10
Wednesday	301	4:30	5:10
	302	5:10	5:45
	303	5:45	6:20
Thursday	401	4:30	5:00
	402	5:00	5:30
	403	5:30	6:00
	404	6:00	6:30
Unlimited	501	<i>All times above</i>	

SEASON RATES (NON REFUNDABLE)			
2 Sessions (Membership = USFS INTRO Card on Membership Form) \$600			
2 Sessions	\$	660	4 Sessions \$ 1,210
3 Sessions	\$	990	UNLIMITED \$ 1,375

REGISTRATION PAYMENT	
See the 2018-2019 Season Registration Packet.	
SEASON RATE (Non-Refundable) - Payable due in full at registration or in 5 installments as follows: With registration 10/04/2018 11/04/2018 01/04/2019 02/04/2019 Payment received after the 30th calendar of the installment month will be subject to a \$20 late fee.	
ENTER SEASON RATE	
REGISTRATION PAYMENT	
Enter SEASON RATE or 5 MONTHLY INSTALLMENT AMOUNT	\$
ADMINISTRATIVE FEE (due once per season)	\$25
LATE FEE	
Returning Members - Postmarked after 08/28/2018 (\$20 if applicable)	\$
DROP IN CARDS (5 Sessions)	
Registered members \$45 per card / Non-Registered members \$75 per card	\$
(Non-Refundable) Total REGISTRATION PAYMENT DUE	\$

STANDING RULES FOR ICE USAGE

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- Skaters may move their contracted ice session within the same day at no extra cost. Skaters choosing to move their contracted day / time will do so by completing a "Change Request".
- "Change Request" - Skaters choosing to move to another day / time, may do so once per season at no extra cost. Subsequent changes subject to a \$20 processing fee.
- Siblings may substitute for one another, as long as both siblings have contracted the same amount of sessions.
- Drop-in skaters must pay for ice at the time of use. The ice monitor has the authority to make an exception. However, payment must be due within 5 days - or may be subject to a late fee of \$15 per session.
- FSCB reserves the right to limit the number of skaters to 20 skaters per session.
- FSCB reserves the right to cancel a session for the season based on low usage.
- FSCB reserves the right to cancel contracted skaters up to 5 ice sessions and reimburse skaters with drop-in sessions with exception to "UNLIMITED" skaters.
- FSCB reserves the right to cancel up to 5 sessions without reimbursement to "UNLIMITED" skaters. The 6 and subsequent sessions will be reimbursed at a per session rate as determined by the FSCB Board of Directors.

REGISTRATION AGREEMENT

I, _____, acknowledge and agree to the FSCB "Standing Rules For Ice Usage" and By-Laws. I have been provided a copy of the 2018-2019 FSCB Season Registration Packet, and understand that my financial commitment is for the **total Season Rate** as well as fees noted above. I also understand that my obligation is non-refundable.

Signature: _____ Date: _____

EMERGENCY INFORMATION

ALLERGIES / MEDICAL CONDITIONS

PRIMARY PHYSICIAN / PHONE#

PREFERRED HOSPITAL
